



Job Description for Lead Teachers

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Questions? Call 415-551-2320 or email apply-to-teach@aimhigh.org

Position Description

Lead Teachers (LT) teach core academic classes (math, science, humanities, Issues and Choices) and are responsible for leading afternoon activities, and writing student evaluations at the end of the summer. LTs are challenged to deliver curriculum that is hands on, relevant and interesting to youth, and that builds skills necessary for success in middle and high school. LTs also provide guidance and support for Teaching Assistants and Interns as they explore what it is like to be an educator. This is a six-week position: one week of training known as Faculty Institute week and five weeks teaching the middle school students. Math and Issues & Choices teachers may also have mandatory training sessions the week before Faculty Institute week. Please check the website for this summer's dates.

Duties and Responsibilities

- LTs lead morning academic core classes with the aid of a Teaching Intern or Assistant. The LT is responsible for lesson planning and implementation, classroom management and creating an effective team teaching environment with the other TI or TA.
- LTs co-lead advising groups, working to create a positive environment for sharing issues during the five-week program.
- LTs assist and lead afternoon activities and sports offerings. This includes planning, leading and securing materials needed to run these activities.
- LTs are required to attend all first week faculty training, after school faculty meetings and special evening events.

Qualifications

- Prior teaching experiences, responsible, diligent and conscientious, good leadership and communication skills.

Compensation, Dates and Hours

- LTs receive a competitive salary for the summer. Salary commensurate with experience.
- LT positions are full time for the six weeks of the program. LTs are expected to work during the program hours of 7:45 to 3:30, plus after school faculty meetings and special events.